

FACULDADE DE DIREITO
UNIVERSIDADE DE LISBOA

Student Guide





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1913



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WELCOME TO THE UNIVERSITY OF LISBON SCHOOL OF LAW (FDUL)!

You are about to start a new stage of your curriculum and here we are to help you! Your School is a centennial institution that combines a strong tradition and innovation, due to the opening to transnational phenomena and an intense renewal of its teaching methods. Following closely the most reputable international and European law schools, FDUL is distinguished by the quality and recognised merit of its professors, the rigor and innovation of its curricula and the insistence on a practical approach in the learning process. Over time, the School graduates have shown the ability to create social, economic and political influence. Its cosmopolitan and increasingly international flair makes this school a place for everyone.

We wish you all the success in your academic career!

A SCHOOL WITH HISTORY

FDUL was founded in June 1913 by Afonso Costa, President of the Ministry of the V Government of the Portuguese Republic. The so-called 'Faculdade de Direito de Lisboa' (Lisbon School of Law), opened its doors in December 1913 with a relatively low number of lecturers - seven doctors and graduates - and a few dozen of students.

In 1958 it moved its headquarters to Cidade Universitária Campus, where it remains today. The building was designed by the renowned Portuguese architect Pardo Monteiro while the decor was conceived by great Portuguese artists of that period, such as Almada Negreiros, Lino António, Barata Feyo and António Duarte.

In the last decades, the building has undergone several modifications that were aimed to modernise the school through the building of a wide library, a computerised auditorium, a moot court room, and an arbitration, mediation and consulting centre.

The University of Lisbon School of Law is essentially a place of freedom: freedom to educate, to research, to transmit and to disseminate the legal culture.

Major personalities of the Portuguese life have graduated here. Among others, we highlight three presidents of the Portuguese Republic (Antonio Ramalho Eanes, Mário Soares and Jorge Sampaio) and eight heads of government (Afonso Costa, Marcello Caetano, Adelino da Palma Carlos, Francisco Sá Carneiro, Francisco Pinto Balsemão, Mário Soares, José Manuel Durão Barroso and Pedro Santana Lopes) and one President of the European Commission (José Manuel Durão Barroso).

The Law School is one of the 18 schools of the University of Lisbon, the largest university in the country and one of the oldest; the successor of the former Technical University of Lisbon and University of Lisbon, resulting from the merger between the two institutions.



Francisco Sá Carneiro



Mário Soares



Jorge Sampaio



José Manuel Durão Barroso



STUDENT SUPPORT CENTRE

Monday-Friday: 10.00-12.00, 14.00-16.00
www.fd.ulisboa.pt/students/student-support-centre/
cae@fd.ulisboa.pt



TUTORING

You may apply for a tutoring service, which can provide you with a complementary and personalised support throughout the course. The FDUL tutors network consists of undergraduate students or recent graduates, who are supported by teaching staff related to the relevant course units.

Check all the information on Tutoring at: www.fd.ulisboa.pt/en
> Students > Student Support Centre > Tutoring

SCHOLARSHIPS AND OTHER SUPPORTS

The Social Responsibility Office operates in association with the Serviços de Ação Social da Universidade de Lisboa - SASUL (Social Services of the University of Lisbon), and under protocols with our partners. It seeks to identify and mobilize support that satisfies the various needs of our students in economic disadvantage, such as meals, transportation, housing, tuition fees or psychological support. We also disclose and support application opportunities for social support inside and outside the School.

Check all the information on Scholarships at: www.fd.ulisboa.pt/en
> Students > Student Support Centre > Social Responsibility > Bolsas de Mérito Social

INTEGRATION IN THE LABOUR MARKET

You can count on the Careers Office throughout your degree, and particularly when you enter in the labour market.

The integration of our students in the labour market is a priority.
Check all the information at: www.fd.ulisboa.pt/en
> Students > Student support centre > Careers Office



Did you know that in addition to the traditional barrister and magistrate, you also have other career options, such as legal, tax and financial advisor, legal mediation and arbitration, teacher, diplomat, holding public positions in international organizations, registry and notary practice, solicitor, judicial officer, enforcement officer, inspector and coordinator of the criminal police, leadership positions and business management, legal and historical researcher, director and senior manager in public administration and specialised journalism?



THE CAREERS OFFICE CAN HELP YOU TO ENTER THE LABOUR MARKET! HOW?

1

We can assist you when drafting your CV and motivation letters as well as help you to develop important soft-skills

2

You can search for job/traineeship offers, at **Portal de Emprego, (Job Portal)** for exclusive use of our former and current students

The Job Portal of the University of Lisbon School of Law has created a platform providing direct contact between our students and employers in the area of the legal profession. Its access is exclusive to our students and here you can see job offers, information on employers and useful tools, such as documents on how to make your resume.

Check all the information at: emprego.fd.ulisboa.pt

3

The Office also facilitates direct contact between the student and the companies

How? On one hand, through the Employability Workshops that allow you to get in direct contact with employers; the promotion of a Job Fair (set in the cosy and luminous study hall), and on the other hand to clarify the main doubts and offer testimonials concerning the various professional careers in the area of law. You also have the “LOG OUT” - Find Your Way - the employability event at the end of the academic year. Do not forget to participate!

We work to ensure your future!
For any questions do not hesitate to contact us.

STUDENTS WITH SPECIAL NEEDS

The following types of support are available on an ongoing basis:

A

Customized and priority service in the various FDUL services

D

Scanning of essential manuals and books loan from the FDUL library

B

Lift and ramp access for students with mobility impairments

E

Flexible methods of evaluation based on the characteristics and special needs of the student

C

Provision of computer resources (laptop, computer with braille keyboard, among others) upon request

Check the website and find out how we can support you: www.fd.ulisboa.pt/en
> Students > Student support centre > Students with special needs

AAFDL - THE FDUL ACADEMIC ASSOCIATION

www.aafdl.pt

The Associação Académica da Faculdade de Direito de Lisboa - AAFDL (Academic Association of the Lisbon School of Law) is the representative structure of the School students.

With over one century of existence, AAFDL is a living symbol of the university associations in Portugal, being a regular presence in the various landmarks of students protests, from the 60s academic crisis to the new Portuguese Legal Regime of Higher Education Institutions in 2007 reaction, through the fight against tuition fees and the financing of higher education in the 90s.



Did you know that many Presidents of the Portuguese Republic, leaders, successful entrepreneurs, among others, took part in the AAFDL activities, making it one of the most respected and successful student associations in Portugal?

You can count on AAFDL to stand up for your rights and interests, both inside and outside the School.



SPORTS IN YOUR SCHOOL

www.aafdl.pt/index.php/departamentos/desporto

Your academic life should be much more than just learning law. In addition to the University Stadium, the AAFDL Sports Department gives you the opportunity to take part in one of its various teams and compete in the University Championships in Lisbon. You can choose between Futsal and Volleyball for women; Handball, Football, Futsal and Rugby for men.



At the University Stadium of ULisboa you have a lot of sport activities: water activities, fitness, team sports, combat sports, tennis and even golf!

CONTACTS:

Email: geral@estadio.ulisboa.pt

Website: www.estadio.ulisboa.pt

Besides its importance for your health and well-being, playing sports in FDUL encourages you to socialise with your classmates by creating a team spirit and fellowship. You're going to experience unique moments at dinners, parties and travel within the various competitions!

ACADEMIC LIFE

OTHER ACTIVITIES

www.fd.ulisboa.pt/alunos/nucleos-de-alunos

The AAFDL also accommodates thematic groups and others with no connection to the Academic Association, which develop their activity within the AAFDL. If you love music, you can always take part in Barituna or Venusmonti, but if you prefer theatre you might want to try Cénico. You also have other students structures based on their common interests: their geographical provenance, religion, politics or science itself. The choice is yours!

Find them out!



ALUMNI FDL

www.alumnifdl.pt

Your academic life continues after you graduate, for example at the Associação de Antigos Alunos da Faculdade de Direito de Lisboa - AAADFAL (Alumni Association of the Lisbon School of Law), created in 2010.

Its mission is to maintain and strengthen the friendship and solidarity relations among the Alumni, namely through the organisation and participation in scientific and social-cultural events.

EVENTS

You will be able to participate in various events, both scientific and cultural. Stay particularly tuned for the Experience and the Open Day!



Check out all the events at: www.fd.ulisboa.pt/en



VOLUNTEERING

www.fd.ulisboa.pt/parcerias/responsabilidade-social

Within the Social Responsibility Office, you can collaborate in social and environmental volunteering projects and also in legal services programmes in order to promote legal education for all.



The PRO BONO project aims to promote, through volunteers, the establishment of relations between charities, Schools, lawyers and law firms in order to provide legal aid to those in need.



The D. Pedro IV Foundation operates mainly in three major operational areas: Childhood, Social Housing and Nursing Homes.

ACADEMIC LIFE

HOW TO GET TO FDUL



Carris buses
31, 35, 732, 768



Underground
Cidade Universitária station



Transportes Sul do Tejo
Almada > Cidade Universitária - BUS 176



Fertagus e CP trains
Entrecampos station



RESEARCHING, LIBRARY AND STUDY HALL

RESEARCH CENTRES

www.fd.ulisboa.pt/research/research-centres

The School encourages you to integrate several research projects within FDUL and its research centres. Our research projects and other scientific initiatives cover a wide set of law branches providing you with the chance to work closely with senior and more experienced researchers. This is an excellent opportunity to develop your study even further!



CIDPCC
CENTRO DE INVESTIGAÇÃO
DE DIREITO PENAL E CIÊNCIAS CRIMINAIS



THDULISBOA
TEORIA DE HISTÓRIA DO DIREITO DA UNIVERSIDADE DE LISBOA

CIDP
CENTRO DE INVESTIGAÇÃO
DE DIREITO PÚBLICO

LIBRARY



Did you know that FDUL accommodates the largest legal library and one of the most complete and diverse legal libraries in Portugal, offering approximately 85,000 bibliographic entries in multiple copies and access to over 250 reference journals?



You can access to the following databases: Online Beck, Dre, HeinOnline Law Journal Library, HeinOnline Inglês Reports, full HeinOnline reprint (1220-1867), HeinOnline Foreign & International Law Resources Database, HeinOnline Kluwer Law International Journal Library, HeinOnline Cool Classics, HeinOnline World Constitutions Illustrated, Legispalop, KluwerArbitration, vLex, Westlaw DSpace, DatajurisJusnet LegiX, B-On, Isi Web of Knowledge and Jstor.

The Library provides, among others, the following services:

- Support the users in their research and information retrieval, defining research strategies and giving information about the library services and rules.
- Loan laptops for exclusive use inside the library.
- Photocopy and print of documents, with the possibility of partial copying of books (self-service and according to the current law copyright legislation).
- Library photocopy Card (available at the Reprography, 1st floor or at the Treasury Office).
- Train the users on the available information resources, search, retrieval and processing of information.

RESEARCHING, LIBRARY AND STUDY HALL

STUDY HALL

The School has a wide study hall open 24h/day during the assessment periods, equipped with computers, which provide access to all digital resources of the Library.



ABOUT THE LAW DEGREE

This course provides the necessary tools to approach, understand and treat legal phenomena, in particular by applying normative solutions to specific cases of everyday life.

The Degree's compulsory courses ensure a solid ground, allowing you to get a general knowledge of the legal system, to develop a critical analysis capacity, as well as a conceptual accuracy in your argumentative reasoning. The optional courses are a strong complement of this of structuring knowledge corpus.

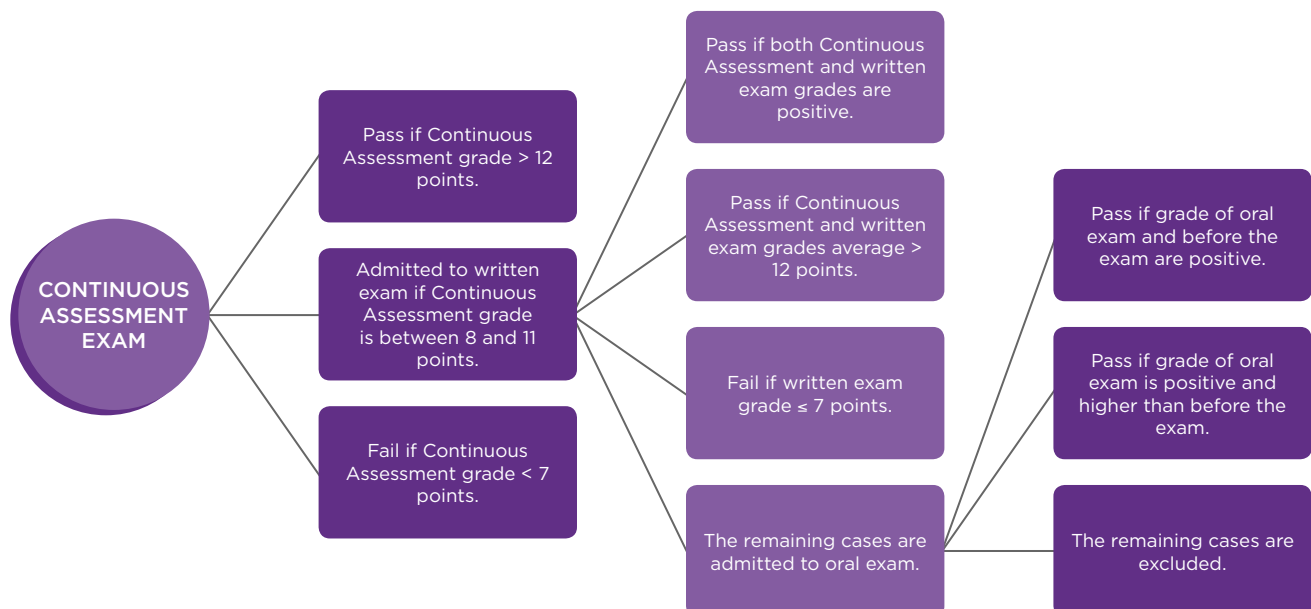
LECTURES AND EVALUATION

The School offers its students a theoretical and practical training. The theoretical lectures will focus on the presentation of the different subjects by the Lecturer. As for practical classes, the School offers you small-size groups, so that you can have a closer relationship with your lecturer. In this context, you will be expected to resolve cases, participate in debates and trials simulations and present your papers and case analyses.

You can choose your assessment method:

A

Method A, characterized by the monitoring of students through written assignments, participation and resolution of practical cases in class, oral assessment, case law review, among others.

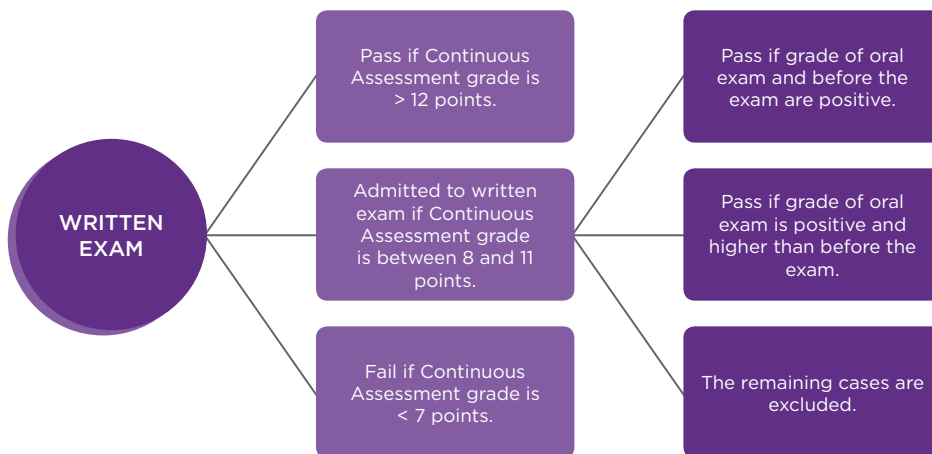


ABOUT THE LAW DEGREE



B

Method B, focused on a final evaluation where the assessment concentrates on final exams.



RESOURCES

The School's website is a great support for students! There you can find the most varied type of information, including information on access, curricula, syllabus, tuition fees, school calendar, schedules, assessment tables and more. There is also a FAQs page, which is frequently updated and where you may clarify your questions.



From now on, the e-Academic Service is where you will be able to sign in exams, to check your grades, requests for review and require for absence justification. Almost all academic services are provided online, with no need of face-to-face services. On the FAQs page you have manuals on how to use this indispensable tool.

The FAQs page is organized by subjects so that you can find the answer you seek.

It is also worth mentioning the E-Learning platform where you can find supporting material to your study, which is provided by lecturers, including exams of previous years!

Pay attention to the email you have registered on your account campus! This is where you will receive the School communications, for instance replies to requests and information about registration and deadlines.

CONTACTS AND OPENING HOURS

FDUL - GENERAL CONTACT

Tel.: (+351) 217 984 600
Monday-Friday: 08.00-22.30

SCHOOL BODIES

Monday-Friday: 10.00-12.00, 14.00-16.00
secretariadodir@fd.ulisboa.pt

ACADEMIC DIVISION

FACE-TO-FACE SERVICE:

September to July

Monday, Wednesday and Friday: 11.00-16.00
Tuesday and Thursday: 13.00-18.30

August

Monday-Friday: 13.00-16.00

TELEPHONE SERVICE:

Monday-Friday: 10.00-12.00
licenciatura@fd.ulisboa.pt
posgraduados@fd.ulisboa.pt

TREASURY

September to July

Monday, Wednesday and Friday: 11.00-16.00
Tuesday and Thursday: 13.00-18.30

August

Monday-Friday: 13.00-16.00
tesouraria@fd.ulisboa.pt

LIBRARY

Monday-Friday: 09.00-20.30
biblioteca@fd.ulisboa.pt

IT SERVICE

informatica@fd.ulisboa.pt

ERASMUS AND INTERNATIONAL RELATIONS OFFICE (GERI)

Monday-Friday: 11.00-12.00, 14.30-16.30
erasmus@fd.ulisboa.pt

STUDENT SUPPORT CENTRE (CAE)

Monday-Friday: 10.00-12.00, 14.00-16.00
cae@fd.ulisboa.pt

SOCIAL RESPONSIBILITY OFFICE (GRS)

Monday-Friday: 10.00-12.30, 14.00-17.00
responsabilidadesocial@fd.ulisboa.pt

CAREERS OFFICE (GSP)

Monday-Friday: 10.00-12.00, 14.00-16.00
saidasprofissionais@fd.ulisboa.pt



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